



Tehama County Department of Education

Richard DuVarney
Tehama County
Superintendent
of Schools

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2016/2017 PAYROLL DATES

Pay Date	Timesheet Period* Exceptions & Leaves Processed	Date Checks Will Be Mailed
7/29/16	6/1 - 6/30 2016	7/28/16
8/31/16	7/1 - 7/31 2016	8/30/16
9/30/16	8/1 - 8/31 2016	9/29/16
10/31/16	9/1 - 9/30 2016	10/28/16
11/30/16	10/1 - 10/31 2016	11/29/16
12/22/16	11/1 - 11/30 2016	12/21/16
1/31/17	12/1 - 12/31 2016	1/30/17
2/28/17	1/1 - 1/31 2017	2/27/17
3/31/17	2/1 - 2/28 2017	3/30/17
4/28/17	3/1 - 3/31 2017	4/27/17
5/31/17	4/1 - 4/30 2017	5/30/17
6/30/17	5/1 - 5/31 2017	6/29/17
6/30/2017**	6/1 - 6/30 2017	6/29/17

* Base/Positional pay is paid "in the month-for the month". Base/positional pay is calculated for the entire school year and divided into equal payments. Payments for time sheet exceptions (i.e. extra duty, overtime, etc.) are paid in arrears and are contingent on timesheets being turned in timely, accurately and approved by the supervisor.

** If you are a year-round 12 month employee, your June time sheet exceptions will be processed and posted on your July pay check as normal.

Note: Please contact me at least 5 days prior to the pay date to have your check held for pick up rather than mailed.

PAYROLL – LOURIE LARCADE

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Serving Students, Schools, and the Community

Antelope | Corning Elementary | Corning High | Elkins | Evergreen | Flournoy | Gerber | Kirkwood
Lassen View | Los Molinos | Red Bluff Elementary | Red Bluff High | Reeds Creek | Richfield