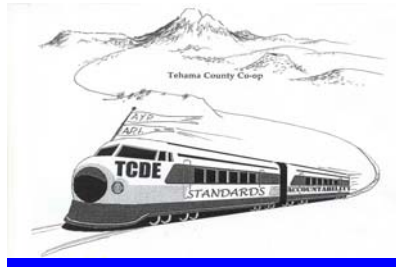


Tehama County Co-op



STAYING ON TRACK

August 19th, 2010



Back to School Reminders

Please remember to conduct your **School Site Council** elections, **Title I Parent information meeting**, and **schedule of minimum days**, which are all required actions. This is also a great time to present the **Student/Parent/Teacher Compact**.

The School level **Parent Involvement policy** needs to be updated with SSC input each year. Your SSC minutes are evidence of compliance.

Need **SSC Training**? The Co-op can help by providing handbooks and/or coming out to your SSC meeting.

Evaluation of last years **School Plan**: We now have a 3 page evaluation form for your SSC to complete this required action.

The **Appropriate Spending Handbook** for Categorical Programs has been updated and will be handed out at the Co-op luncheon.



CAIS UPDATE

CAIS for the 2009-2010 school year was a TRIAL submission for the CDE and districts. If you are still receiving emails from reviewers about things that need to be submitted, you DO NOT have to respond or upload any additional documentation! If you are contacted by CDE personnel, please notify the Co-op office.

Any CAIS responses that have been received should be reviewed, as they are good indicators of the items that the CDE would ask for in the event of an on-site visit.



Reminders & Important Dates

- **Co-op luncheons** for the 2010-2011 school year have been scheduled for September 9th, December 9th, March 10th and May 12th.
- **Categorical Funds** – Be sure you do not spend Categorical Funds (EIA, Title I, II, III, VI and ARRA) if it is not in your adopted School Plan.
- **CELDT Training** – August 30th at 8:00a.m. in The Gallery at TCDE. For more information and to register, please contact Diane Ehrle @ dehrle@tehamaschools.org or direct 530-528-7361

WE WANT YOUR FEEDBACK! Email us at coop@tehamaschools.org with your questions and comments. Visit our website for additional information at <http://www.tehamaschools.org/departments/co-op>