

**TEHAMA COUNTY DEPARTMENT OF EDUCATION
JOB DESCRIPTION
BUS DRIVER**

DEFINITION:

Providing safe and efficient transportation so that students may enjoy the fullest possible advantage from the Department's curriculum and extracurricular program.

EXAMPLES OF DUTIES:

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Obeys all traffic laws.
- Observes all mandatory safety regulations for school buses.
- Maintains discipline when students are on bus.
- Reports undisciplined students to the proper authority.
- Keeps assigned bus clean.
- Keeps to assigned schedule.
- Checks bus before each operation for mechanical defects.
- Notifies the proper authority in case of mechanical failure or lateness.
- Discharges students only at authorized stops.
- Exercises responsible leadership when on out-of-county school trips.
- Transports only authorized students.
- Reports all accidents and completes required reports.
- Enforces regulations against smoking and eating on the bus.
- Performs necessary emergency first aid treatment as required.
- Attends to the health needs of students, as necessary.
- Participates in inservice activities, as requested.
- Performs other duties as assigned.

QUALIFICATIONS:

Valid California Class A/B Driver's License.
School Bus Certificate, passenger transportation endorsement.
Clean driving record as evidenced by Department of Motor Vehicles printout.

Knowledge of:

Tehama County roads and freeways.
Safe driving practices and techniques.
Department operations and policies.
California driving laws.

Ability to:

- Drive transportation equipment safely and efficiently.
- Maintain appropriate student behavior in transportation equipment.
- Perform appropriately in situations requiring tact and diplomacy.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative-working relationships with those contacted in the course of work.

EXPERIENCE AND EDUCATION:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

EDUCATION:

Equivalent to the completion of twelfth grade.

PHYSICAL DEMANDS:

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

Persons performing service in this position classification will exert 40 to 50 pounds of force frequently to lift, carry, push, pull, or otherwise move objects. This type of work involves sitting most of the time, but may involve walking or standing for brief periods.

Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

TERMS OF EMPLOYMENT:

Salary and work year to be established by County Superintendent.