

**TEHAMA COUNTY DEPARTMENT OF EDUCATION
JOB DESCRIPTION
COMMUNICATION THERAPY ASSISTANT**

DEFINITION:

Works under the direction and supervision of the Speech-Language Pathologist or the DHH teacher, with students who have identified speech and language disorders as well as other disabilities to provide activities designed to develop pre-language and language skills, oral-motor control for speech production, vocalization, and use of assistive technology devices for communication. May also provide follow-up instructional activities in classes for children with severe hearing impairment, or whose mode of communication is sign language and to assist in the conduct of training and learning activities with these children's learning needs.

ESSENTIAL FUNCTIONS AND JOB DUTIES:

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Conduct speech and language screenings, without interpretation, using screening protocols developed by the supervising Speech-Language Pathologist.
- Provide direct treatment assistance to students under the supervision of the credentialed Speech-Language Pathologist.
- Provide assistance to students in the use of sign language or other non-verbal forms of communication.
- Follow and implement documented treatment plans or protocols developed by the supervising Speech-Language Pathologist.
- Document student progress toward meeting established objectives, and report information to supervising Speech-Language Pathologist.
- Assist Speech-Language Pathologist during assessments, assisting with formal documentation, preparing materials, and performing clerical duties.
- Prepare therapy materials and/or equipment for use in the classroom and therapy activities.
- Adapt and/or modify instructional material and/or equipment as determined by student needs and abilities for teacher use in classroom.
- Assist in maintaining student records, tallying data, preparing charts, records, graphs, and reports.
- Assist in organizing classroom activities such as displaying educational materials, arranging furniture to facilitate instructional requirements, and create an orderly and clean classroom environment.

- Implement behavior management programs for students as designed by certified staff.
- Perform related duties as assigned.
- Drive frequently for Department business.

QUALIFICATIONS:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Evidence of qualifications may include:

- Associate degree and/or graduation from speech-language pathology assistant certificate program; or
- Bachelors degree in speech-language pathology or communication disorders; and
- Current registration with the State of California Department of Consumer Affairs

KNOWLEDGE OF:

- Sign Language (i.e., ASL, SEE sign, etc.) and Deaf Culture
- Developmentally appropriate practices
- Positive discipline and behavior management techniques
- Correct English usage, grammar, spelling, punctuation, and vocabulary

OTHER REQUIREMENTS:

- Valid California driver's license and evidence of insurance.
- Manual dexterity of hands and fingers for signing;
- Facility to move quickly on uneven terrain, play yards, and school grounds;
- Physical agility to lift up to 25 pounds to shoulder height and 50 pounds to waist height; and to bend, stoop, sit on the floor, climb stairs, walk and reach overhead.

PHYSICAL DEMANDS:

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

TERMS OF EMPLOYMENT:

Salary and work year to be established by County Superintendent.