

TEHAMA COUNTY DEPARTMENT OF EDUCATION
JOB DESCRIPTION
PSYCHOLOGICAL SERVICES CONSULTANT

DEFINITION:

Under the direction of the SELPA Director, the Psychological Services Specialist will provide assessment, psychological related services, coordination of services, case management to students eligible for Educationally Related Mental Health Services (ERMHS); consultation to school staff, community agencies and community liaison teams.

ESSENTIAL FUNCTIONS AND JOB DUTIES:

Responsibilities listed below are not intended to be all-inclusive, but are descriptive of the typical tasks performed.

- Conducts assessments, observations and interviews for the purpose of determining appropriate services
- Supports the implementation of positive behavioral interventions conforming to all IDEA-related requirements
- Supports IEP teams in developing pre-referral strategies in response to student's behavioral and social emotional needs within their least restrictive environments
- Advises and supports administrative staff and education teams regarding appropriate referrals for ERMHS
- Coordinates parent trainings for families with students with disabilities
- Prepares and reviews assessment reports or case histories with an emphasis on social-emotional factors influencing the student's educational progress
- Provides a variety of psychological related services to identified students
- Participates and facilitates a variety of meetings including IEP meetings, case reviews, multi-agency staffing and other related meetings
- Assists teams in developing appropriate social-emotional goals and objectives, and progress monitoring
- Collaborates with other educational and community agencies to implement effective service plans for students
- Provides in-service training to parents, community agencies, student groups and educational staff members, addressing the promotion of positive mental health principles related to educational success
- Provides clinical supervision and training to school based mental health clinical staff
- Supervises behavior counselors in individual case progress for compliance, quality control, and identifies opportunities for transition services to a less restrictive setting as appropriate
- Provides coordination and case management for students in district placements in residential treatment facilities
- Monitors and oversees students placed in a non-public schools (NPS)/residential setting due to mental health related needs
- Travels from site-to-site (including residential treatment centers or non-public schools) and/or performs necessary home visits for the purpose of providing direct treatment, program monitoring, and collaboration
- Provides coordination and case management for students in district placements in residential treatment facilities
- Monitors for compliance of ERMHS
- Drive frequently for Department business
- Performs other related duties as assigned

QUALIFICATIONS and REQUIREMENTS:

Any combination of education training and experience (some examples listed below) which demonstrate the ability to perform the duties and responsibilities as described above.

- Valid California Pupil Personnel Services credential with a School Psychologist authorization or School Counseling or School Social Work focus required
- Master's Degree required
- Experience working with students with disabilities in an educational setting
- Experience working with psychological service programs and methods in an educational setting
- Demonstrated successful consultation, communication and leadership skills
- Demonstrated psychological assessment and report writing skills
- Demonstrated counseling skills in a variety of settings
- Possession of a valid California driver's license and vehicle insurance

Knowledge of:

Principles and techniques of psychological assessment, psychological consultation and service delivery models; therapy methods appropriate to meet the needs of students experiencing educational difficulty; resources available to students and their families; federal and state laws concerning special education and related services; State funding allocation methods as related to ERMHS.

Ability to:

plan and implement effective special education programs, including staff and parent training, within established budget constraints; analyze complex situations and prepare response alternatives for consideration by decision-making groups; identify social-emotional needs of students; work as part of a multidisciplinary educational support team; work independently; communicate effectively in oral and written form; maintain clear and accurate records; meet established timelines; establish and maintain effective relationships with those contacted in the course of work; provide psychological related services to students and families; completing mental health, social-emotional assessments, conduct individual, small group and family counseling sessions; conduct group training sessions; provide professional development; provide program development.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Persons performing service in this position classification will exert 10 to 20 pounds of force frequently to lift, carry, push, pull, or otherwise move objects. This type of work involves sitting most of the time, but may involve walking or standing for brief periods. Perceiving the nature of sound, near and far visual acuity, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

TERMS OF EMPLOYMENT:

Salary and work year to be established by County Superintendent.