

**TEHAMA COUNTY DEPARTMENT OF EDUCATION
JOB DESCRIPTION
CAR DRIVER**

DEFINITION:

Under general supervision, to operate a transportation vehicle over designated routes within an established time schedule, and to transport students to and from school and on special event trips.

ESSENTIAL FUNCTIONS AND JOB DUTIES:

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Drive a transportation vehicle over assigned routes in accordance with an established time schedule.
- Assist in evaluating transportation routes, and report unsafe road conditions.
- Transport students to and from school.
- Load and unload students safely at designated stops and on study trips.
- Inspect vehicle daily, before use, to ascertain that it is in safe condition, equipped as required by all provisions of law, and that all equipment is in good working order.
- Complete Daily Car/Van Checkout.
- Perform other duties as assigned.

QUALIFICATIONS:

Valid California Driver's License

Clean driving record as evidenced by Department of Motor Vehicles printout.

Knowledge of:

Tehama County roads and freeways.

Safe driving practices and techniques.

Department operations and policies.

California driving laws.

Ability to:

Drive transportation equipment safely and efficiently.

Maintain appropriate student behavior in transportation equipment.

Perform appropriately in situations requiring tact and diplomacy.

Understand and carry out oral and written directions.

Establish and maintain cooperative-working relationships with those contacted in the course of work.

EXPERIENCE AND EDUCATION:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying.

EDUCATION

Equivalent to the completion of twelfth grade.

Current CPR/First Aide or ability to obtain one within a reasonable timeframe.

PHYSICAL DEMANDS:

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

Persons performing service in this position classification will exert 40 to 50 pounds of force frequently to lift, carry, push, pull, or otherwise move objects. This type of work involves sitting most of the time, but may involve walking or standing for brief periods.

Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

TERMS OF EMPLOYMENT:

Salary and work year to be established by County Superintendent.