

SERRF Expanded Learning Program

Tehama County Department of Education
1135 Lincoln Street, Red Bluff, CA 96080
(530) 528-7381



Date Form Received at Site: _____
Facilitator Initials: _____
Date Form Received in Office: _____
Office Staff Initials: _____
Student ID #: _____

2023/2024 Fee Adjustment Request Form

All information must be completed before request will be considered
Please Print All Information Clearly

Parent Full Name: _____
Mailing Address: _____
City, State, Zip: _____ Phone: _____

| Full Name of ALL Students Living In Household: | Grade Fall 2023 | Is student currently enrolled in SERRF? | School Site enrolled at |
|--|-----------------|---|-------------------------|
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| | | | |
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◆ **Current Income Information:** (*"ALL" household income must be listed*)

| Monthly Amount: | Source: |
|-----------------|---------|
| | |
| | |

◆ **Verification required before request will be considered:**

- Submit copy of one of the following: Pay stub or other documentation of income.
- Fee reduction will be denied if verification is not attached.

◆ **Reason for Request:**

- _____ **Foster Child(ren) Verification Required;** _____ **Homeless**
- _____ **Other: List Reason** _____
- _____ **# of adults in household;** _____ **# of children under the age of 18 in household**

◆ **I am willing to pay \$_____ per month**

Parent Signature Date

- ◆ Return completed form to your SERRF Facilitator or SERRF Office.
- ◆ Fee adjustment **will not be retroactive** to the beginning of the school year. Parent will be responsible for full amount of monthly fee per 2023/2024 fee schedule until completed *Fee Adjustment Request Form* has been submitted to the SERRF office **with proof of income** and processed.

To be completed by SERRF office: (# of Children attending SERRF _____)

- Your request has been granted.
- Your request cannot be granted at this time.
- Your monthly fee will be: \$_____ per family; \$_____ per student(s)

◆ This adjusted fee amount will begin with the month of: _____

Name: _____ Date: _____

SERRF Director, Christi Deveraux